

## STOCKTON UNIFIED SCHOOL DISTRICT

### Integrated Community Resource Specialist

#### Definition

The Integrated Community Resource Specialist will work collaboratively with school sites and community-based organizations to implement medical, mental health and support programs on SUSD campuses.

#### Supervision Received and Exercised

Receives direction from the Administrator of Health Services.

#### Examples of Duties — Duties may include, but are not limited to the following•

Work jointly with Delta Health Care to coordinate the mental health, and social service programs at the Edison, Stagg and Franklin comprehensive school-based health centers, as per the attached Contracted Services Agreement.

Assist in advising: planning, and implementing the Full Service Community Schools project.

Perform grant writing activities to sustain existing health and social service programs and implement new health and social service programs.

Collaborate with community-based medical and social service agencies to provide campus-based programs and services.

Develop and implement programs such as, but not limited to, anger management, conflict resolution, nutrition and exercise, case management, self-esteem teen pregnancy prevention, and health education.

Participate in Student Assistance Program meetings and activities.

Maintain all licensing and quality assurance requirements as per medical clinic protocol.

Complete required progress reports for grant-funded programs on a quarterly and semiannual basis.

Monitor program budgets and expenditures.

Develop effective working relationships with students, teachers, administrators, and parents.

Meet with and communicate regularly with Assistant Superintendent of Student Services and Administrator of Health Services.

Attend and conduct a variety of meetings related to assignment.

Participate in appropriate professional growth activities throughout the year.

Maintain regular and prompt attendance in the workplace.

#### Qualifications:

#### KNOWLEDGE OF.

- Student Assistance Program procedures and activities

- Social medical, emotional, and physical issues relating to children and teenagers
- Community resources in San Joaquin County
- Crisis intervention principles and techniques: effective methods of intervention
- State and Federal funding sources including Title FPACT, CHOP. OFP: CalWorks and Me-di-Cal
- Local and State licensing regulations for medical clinics
- Successful grant writing strategies and procedures
- Relevant laws relating to confidentiality, HIPAA, FERPA and Minor Consent ■ Charitable Foundations and Grant-Making entities

ABILITY TO.

- Coordinate programs and services from a wide range of agencies and resources
- Maintain positive relationships with community-based organizations
- Implement successful case management and referral systems
- Coordinate large community advisories
- Operate office equipment including computers and assigned software
- Communicate effectively: oral and written communication skills
- Meet schedules and deadlines

EDUCATION AND EXPERIENCE:

EDUCATION:

- Pupil Personnel Services (PPS) credential in counseling; or
- Pupil Personnel Services (PPS) credential in social work, or
- Master's Degree in School Nursing with a School Nurse Credential

EXPERIENCE

\*Three years working for a school district in a student support services position

\*Five years experience working for a community-based health or social service agency

\*Successful implementation and coordination of a comprehensive health and social services program such as Healthy Start

OTHER REQUIREMENTS AS APPROPRIATE:

Must have a valid California Driver's License

Must have a current CPR and First Aid Certification

WORKING CONDITIONS:

ENVIRONMENT.

Employees in this position will be required to work indoors in office, medical clinic, and school environments.

Employees will be required to drive a vehicle to conduct work.

PHYSICAL DEMANDS-

Employees in this position must have/be able to:

- Enter data into a computer terminal and operate standard office equipment
- Dexterity of the hands and fingers to operate a computer keyboard

- Sit and stand for extended periods of time
- See and read a computer screen and printed matter with or without vision aids
- Hear and understand speech at normal levels and on the telephone, with or without hearing aids
- Speak so that others may understand at normal levels on the telephone
- Lift and/or carry up to 25 lbs at waist height for short distances
- Reach overhead, above the shoulders and horizontally, grasp, push, pull
- Bending at waist, kneeling, or crouching to reach materials

HAZARDS:

- Employees may come in contact with dissatisfied or abusive individuals
- Employees may be exposed to infectious diseases and bloodborne pathogens when working within the campus-based medical clinics

Salary Placement:

Stockton Pupil Personnel Association (SPPA)

190 Work Days

Board Approval: 05/22/09